

Request for Steward Duty Time

Steward requesting Steward Duty Time: _____

Immediate Supervisor: _____

Date: _____ Time of request: _____

Steward Tour: 1 2 3

Supervisor reason for denial/delay: _____

When can Steward time reasonably be expected? _____

Steward notes: _____

Article 17.3 of the CBA States: "When it is necessary for a Steward to leave his/her work area to investigate and adjust grievances or to investigate a specific problem to determine whether to file a grievance, the Steward shall request permission from the immediate supervisor and such request shall not be unreasonably denied."

Article 17.3 of the JCIM States: "The Postal Service may not pre-determine the amount of time which a Steward reasonably needs to investigate a grievance."